



Scrutiny Board

9 December 2014

Report title	Scrutiny Work Programme 2014/15	
Cabinet member with lead responsibility	Councillor Paul Sweet Governance and Performance	
Wards affected	All	
Accountable director	Keith Ireland, Managing Director	
Originating service	Policy	
Accountable employee(s)	Adam Hadley	Scrutiny and Transparency Manager
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Report to be/has been considered by	Scrutiny Board	16 September 2014

Recommendation(s) for action or decision:

The Scrutiny Board is recommended to:

- (1) Review and develop the Scrutiny Board Work Programme 2014-15 to take account of emerging issues and Councillor suggestions.
- (2) To allocate any cross cutting pieces of work.

1.0 Purpose

1.1 To update and agree the Scrutiny work programme for 2014/15.

2.0 Background

2.1 The remit of the Scrutiny Board was agreed by Annual Council on 15 May 2013. This remit included the specific responsibility to oversee the operation of the call-in mechanisms and to oversee the work programmes of Scrutiny Panels to avoid duplication of work and to ensure coherence of approach to cross-cutting policy themes. The Board may determine that one named Panel shall take lead responsibility for a cross-cutting policy theme or may determine that the work be shared between one or more panels.

3.0 Work Programme Planning

3.1 The work programme (Appendix 1) is a working document which is reviewed at each agenda planning meeting to determine the timeliness and relevance of items for scrutiny. Any member can also ask for an item to be considered by Scrutiny. At each Scrutiny Board an updated work programme will be presented for discussion and agreement.

3.2 New items for consideration are highlighted in blue.

4.0 Financial implications

4.1 There are no direct financial implications arising from the recommendations in this report. Within the Office of the Chief Executive, there is a scrutiny budget to support the investigation of issues highlighted by councillors through the work programmes of the panels and the reviews and inquiries.

[GE/25112014/X]

5.0 Legal implications

5.1 There are no direct legal implications arising from this report.

[TS/26112014/R]

6.0 Equalities implications

6.1 There are no direct equalities implications arising from this report.

7.0 Environmental implications

7.1 There are no direct environmental implications arising from this report.

8.0 Human resources implications

8.1 There are no direct HR implications arising from this report.

9.0 Corporate landlord implications

9.1 There are no direct corporate landlord implications arising from this report.

10.0 Schedule of background papers

10.1 Report to Scrutiny Board agreeing the new method of agreeing the scrutiny work programme – 15 April 2014

Report to Scrutiny Board – 17 June 2014

Report to Scrutiny Board – 16 September 2014

Scrutiny Work Programme

Scrutiny Reviews 2014/15

Infant mortality

The infant mortality review group meet on 13 November 2014. The review group agreed the revised terms of reference.

The Panel welcomed Dr Angela Moore, Consultant Paediatrician, and Anne Macleod, Healthy Lifestyles Department to the meeting. Dr Moore gave a presentation about the factors that contribute to the rate of infant mortality and the work being done to improve the situation. Anne Macleod detailed the work of smoking cessation team to help pregnant women stop smoking.

The Panel considered the responses to the survey questions from members of the Child Infant Mortality Working Group. The information will be used to inform future lines of inquiry.

An invitation has been sent to the charity BLISS, a national charity that provides support and care to families of premature babies in the UK, to attend a future meeting.

A visit to a neighbouring authority to review its practices is to be arranged. The panel agreed to the idea of visiting the neo-natal premature baby unit at Royal Wolverhampton Hospital. The visit is likely to be arranged for January.

The Panel agreed to invite the heads of health visiting service and midwifery teams at the hospital to present a report at the next meeting.

Ros Jervis agreed to discuss at the next meeting of the Child Infant Mortality Working Group the level of compliance with NICE guidelines on Postnatal care: Routine postnatal care of women and their babies and report findings to the meeting on 10 December 2014.

The panel is next to due to meet on 10 December 2014. The dates for future meetings in January, February and March are to be finalised.

The report is timetabled to be completed in spring 2015.

Employability and skills

The Employability and Skills Scrutiny Review Group met on 6 and 13 November 2014. The Review Group has received evidence to set the scale of the challenge for Wolverhampton. The second session received witnesses from Job Centre Plus, Talent Match, City Deal, the Employability Partnership and the Youth Council.

The next meetings are planned for 1, 8 and 11 December when evidence will be received relating to:

- business and inward investment
- the right jobs and the right skills in the City
- skills from providers and partners in adult education and colleges relating to gaps in provision and coverage

A tour of job clubs and the job centre is also planned to take place on 4 December 2014, when members of the Review Group will meet with providers and services users during job club sessions, English language class (ESOL) and computer use support and advice sessions. There will be opportunity to gain a user perspective and feed comments back to the Review Group on 11 December when considering the gaps.

The Chair, Cllr Ian Angus, will attend the Enterprise and Business Scrutiny Panel meeting on 2 December 2014 to outline the work of the Scrutiny Review group and has been invited to attend 'Celebrating Enterprise' event on 27 November 2014. The Review Group has a concentration of meetings which focus on the need to consider the challenge of high levels of unemployment alongside low skill levels amongst the local population.

The findings of the Review Group will inform the Skills Commission and the report of the Review Group will be completed in February 2015.

Channel shift

The Channel Shift Scrutiny Review Group met on 25 September and 23 October 2014. It has discussed the Digital by Design ethos, endorsing that these principles underpin the forthcoming Channel Shift Strategy. The Review Group has also met with PA Consultants to better understand the work to be undertaken in the transformation. The scope of the review has been agreed. In the next meetings the Review Group will look at customer relationship management database (CRM), marketing for Channel Shift and consultation through social media. It is also proposed to visit a best practice authority.

Review Group members have also started to visit City Direct and understand the work which it undertakes.

Special joint meeting – Care Act 2014

A joint meeting of Health Scrutiny Panel, Health and Wellbeing Board and Adults and Community Scrutiny relating to the Care Act 2014 will be arranged in due course.

Scrutiny Board

Date	Work items
17 June 2014	<ul style="list-style-type: none"> • Scrutiny work programme • Agree scrutiny reviews • Tracking and Monitoring of Scrutiny Review: Prevent
16 September 2014	<ul style="list-style-type: none"> • Quarter 1 performance report • Information governance Quarter 1 performance report • Scrutiny work programme
21 October 2014	<ul style="list-style-type: none"> • Update on the Council's approach to performance on appraisals • Tracking and monitoring of scrutiny review: maintaining and building relationships with emerging academies and free schools • Tracking and monitoring of scrutiny review: child poverty • Scrutiny work programme
26 November (Invite C3 Panel)	<ol style="list-style-type: none"> 1. C3 Programme Pre decision scrutiny (this would include): <ul style="list-style-type: none"> • the revised Corporate Plan framework • the programme of activity for marketing the city • the new brand for the council • the council's customer service standards • internal communication • revised approach to the Directions Conference 2. 100:100 Programme Update
9 December 2014	<ul style="list-style-type: none"> • Budget • Better Care Fund • Quarter 2 performance report including an update on Families r First • Information governance Quarter 2 performance report including benchmarking of SAR performance • Scrutiny work programme
27 January 2015	<ul style="list-style-type: none"> • Update on the Council's Risk Register • Tracking and monitoring of scrutiny review: welfare reform communication 2012-13 • Scrutiny work programme

17 March 2015	<ul style="list-style-type: none">• Tracking and monitoring of scrutiny reviews from 2013/14• Quarter 3 performance report• Information governance Quarter 3 performance report• Complaints update• Scrutiny work programme
28 April 2015	<ul style="list-style-type: none">• Annual report• Scrutiny work programme

Adults and Community Scrutiny Panel

Date	Work items
8 July 2014	<ul style="list-style-type: none"> • Refreshed Joint Dementia Strategy and Implementation Plan 2014-2016 (pre-decision scrutiny) • Care Act Implementation
23 September 2014	<ul style="list-style-type: none"> • Wolverhampton adult safeguarding peer review outcome and action plan • Wolverhampton Safeguarding Adults Board Annual Report 2013/14 • Information Portal demonstration
18 November 2014	<ul style="list-style-type: none"> • Budget • Better Care Fund (Scrutiny Board will consider this 9 December 2014 due to cross cutting nature) • % of people using social care receiving self-directed support and receiving direct payments (Q1 performance report)
13 January 2015	<ul style="list-style-type: none"> • Voluntary Sector Compact • Aids and Adaptations • CAB priorities • Promoting Independence Disabilities (Domicillary Support Plans) – arrangements for quality assurance • Promoting Independence – Disabilities (Transition) – Implications of the changes proposed in budget saving item • Transfer of Services out of Oxley Day Centre – progress report detailing proposed plans for the site • Carelink Service – Impact of Universal Credit • Reduction in number of domiciliary care hours <p>Timeliness of the reports arising from the budget scrutiny meeting will be discussed with the Chair / Vice-chair at the next agenda meeting.</p>
10 March 2015	

Children and Young People Scrutiny Panel

Date	Work items
23 July 2014	<ul style="list-style-type: none"> • Draft Wolverhampton School Improvement Strategy • Learning and Achievement structure chart
14 August 2014	<ul style="list-style-type: none"> • Reduction of Play Service Provision (pre-decision) • Proposals regarding Children’s Residential and Fostering Provision (pre-decision)
24 September 2014	<ul style="list-style-type: none"> • CAMHS (Children and Adolescent Mental Health Service) – briefing paper • Governor training and support • Families r First Programme
4 November 2014	<ul style="list-style-type: none"> • 2015 Primary School Expansion Programme
12 November 2014	<ul style="list-style-type: none"> • Budget • School Ofsted inspection results and associated action plans • Fostering process and recruitment strategy • Licensing and Safeguarding
14 January 2015	<ul style="list-style-type: none"> • CAMHS (Children and Adolescent Mental Health Service) – Briefing Paper (including invite to the CCG and evidence from the Black Country NHS FT) and 0-25 year old mental health care pathways and funding approach by commissioners • Key stage outcomes
11 March 2015	<ul style="list-style-type: none"> • Home to School Transport Review • Families r First Programme – update on progress • Early help service (5-18) within Children and Young People and Families

- 2015/16 An early report on current initiatives aimed at reducing the educational gap and an evaluation of their success in reducing levels of child poverty in Wolverhampton.
- [An update report on \(Ofsted\)school inspection reports - June 2015](#)
- [A report on the outcome of the regulatory services and safeguarding forum - December 2015.](#)

Confident Capable Council Scrutiny Panel

Date	Work items
10 September 2014	<ul style="list-style-type: none"> • Q1 revenue budget monitoring • Q1 treasury management activity monitoring • Q1 finance & budget update • Independent Review of process for Medium Term Financial Strategy and Budget • Safety, Health and Wellbeing Strategy 2014-17
1 October 2014	<ul style="list-style-type: none"> • Nominations for Earmarked Reserves Working Group • FutureWorks progress report • Report to agree terms of reference Specific Reserves Working Group
3 December 2014	<ul style="list-style-type: none"> • Budget • Budget update and review • Progress report on Individual Electoral Registration • Percentage of total debt collected during the year (Q1 performance report) moved to 4 February
4 February 2015	<ul style="list-style-type: none"> • Quarter 2 finance and budget update • Quarter 2 revenue budget monitoring • Quarter 2 capital budget monitoring • Quarter 2 treasury management activity monitoring • Q3 finance & budget update • Future Spaces and Corporate Landlord • Eugene Sullivan report - Implementation of the action plan (update) • Report of the Specific Reserves Working Group • Percentage of total debt collected during the year (Q1 performance report). • Procurement and negotiating contracts process
22 April 2015	<ul style="list-style-type: none"> • Q4 finance and budget update • Quarter 3 revenue budget monitoring • Quarter 3 treasury management activity monitoring • Employee volunteering update

Enterprise and Business Scrutiny Panel

Date	Work items
15 July 2014	<ul style="list-style-type: none">• Black Country Developments and applications• Education and Enterprise – structure and key service priorities
30 September 2014	<ul style="list-style-type: none">• Approach to business support• Approach to business investment• North Wolverhampton Enterprise Zone and corridor• Steam Mill
2 December 2014	<ul style="list-style-type: none">• Budget Review – 2015/16 Budget and Medium Term Financial Strategy 2015/16 – 2018/19• Employability and Skills Review – Evidence• City Centre Area Action Plan
3 February 2015	<ul style="list-style-type: none">• Bilston Urban Village area action plan
21 April 2015	<ul style="list-style-type: none">• A site visit to Southside/Westside developments

Health Scrutiny Panel

Date	Work items
10 July 2014	<ul style="list-style-type: none"> • Royal Wolverhampton Hospital NHS Trust – report on plans for consulting with the public on the provision of elective services at Cannock Chase Hospital • Wolverhampton Clinical Commissioning Group (CCG) - a report on Primary and Community Care Strategy • Royal Wolverhampton Hospital NHS Trust - Patient Experience report on Friends and Family Test • South West Birmingham CCG – stroke services review proposal • Black Country Partnership NHS Foundation Trust - Mental Health Strategy
25 September 2014	<ul style="list-style-type: none"> • Royal Wolverhampton Hospital NHS Trust – findings of consultation on the provision of elective services at Cannock Chase Hospital • NHS England / CCG - Commissioning of General Practitioner / primary care services in Wolverhampton • Royal Wolverhampton Hospital NHS Trust Patient experience report on Friends and Family Trust
20 November 2014	<ul style="list-style-type: none"> • Budget • Royal Wolverhampton Hospital NHS Trust CQC Inspection Action Plan update • Royal Wolverhampton Hospital NHS Trust – outcome of the public consultation on the provision of elective services at Cannock Chase Hospital
11 December 2014	<ul style="list-style-type: none"> • Mental Health Commissioning Strategy • Sexual health consultation
15 January 2015	<ul style="list-style-type: none"> • Francis Report update (and lessons learnt from Mid-Staffs) from: <ul style="list-style-type: none"> (a) Care Quality Commission (CQC) (b) Royal Wolverhampton Hospital NHS Trust BCPF NHS Trust (c) Black Country Partnership NHS Foundation Trust (d) Health and Wellbeing Board (e) CCG

12 March 2015	<ul style="list-style-type: none">• Royal Wolverhampton Hospital NHS Trust: End of Life Strategy• HealthWatch action plan
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List of potential items (one for each meeting)

Work programmes will develop over the municipal year and the chosen items from the list below will be scoped in conjunction with the Chair of each panel

- Diabetes
- Public Health - Substance Misuse Service – 12 month review
- Adult mental health services
- Learning Disability services

There will be regular briefing updates from Trusts on performance and consultation outcomes:

- Community Dermatology (outcome of consultation)
- Community Ophthalmology (outcome of consultation)

Vibrant, Safe and Sustainable Communities Scrutiny Panel

Date	Work items
17 July 2014	Sustainability Improvement Strategy
2 October 2014	Anti-Social Behaviour: <ul style="list-style-type: none"> • Anti-social behaviour service review – pre-decision • Anti-social, Crime and Policing Act 2014
20 November 2014	<ul style="list-style-type: none"> • Budget • Neighbourhood Wardens update and budget savings proposal
4 December 2014	Crime Reduction and Policing: <ul style="list-style-type: none"> • Update on the Crime Reduction, Community Safety and Drugs Strategy • Wolverhampton Local Policing and Crime Plan 2014/15 • Contacting the Police – Front office closures • Draft Licensing Policy Changes
5 February 2015	Sustainable Leisure offer for Wolverhampton: <ul style="list-style-type: none"> • Added commercial value (to include the Wolverhampton Fit Card) • New Police and Crime Commissioner • Blakenhall Community and Healthy Living Centre update • Neighbourhood Warden Service update • Recorded incidents of crime (from Q1 performance) – to be circulated as a briefing note
23 April 2015	Housing: <ul style="list-style-type: none"> • Mortgage default / repossession/interest rates • Housing allocation and other housing matters